

PPG INSTITUTE OF TECHNOLOGY

An ISO 2001:2008 Certified Institution

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

PPG College Road, Saravanampatti, Coimbatore- 641035, Tamil nadu, India

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CALENDAR 2018-2019

PREFACE

This calendar provides a wealth of information regarding people and resources at PPG Institutions devoted to your success. Each member of the PPG Institution is responsible for his or her action and is expected to be familiar of the rules, policies, expectations and opportunities outlined in the following pages.

This calendar gives the policy guidelines and rules governing the students of PPG Institute of Technology. The rules are applicable to all courses and batches of the institution. Any amendments which will be made as deemed fit for conducting the programme in all fairness with maintaining the rigor and quality standards of PPG Institute of Technology, Coimbatore, covering the students' and the institute interest will be notified as and when they arise and are approved by PPG Institute of Technology.

The journey of a thousand miles begins with a single step.

- Lao-tzu

OUR PATRONS

In Coimbatore, the city famous for its Hospitality and Culture, P. Perichi Gounder Memorial Education and Charitable Trust (PPG Trust), a renowned, benevolent, Charitable, educational trust was established in the year 1992 by Dr. L. P. Thangavelu, M.S., FIAS, FIAGES, FICS., the leading laparoscopic surgeon in Coimbatore. It is an institution par excellence rendering yeomen service catering to the needs of budding youth and under-privileged. The founder chairman Dr. L. P. Thangavelu being the visionary and erudite educationist has encrypted in the DNA of the institution the poise to evolve into a paragon of perfection and excellence with the able support of his wife Mrs. Shanthi Thangavelu as the Correspondent of PPG Group of Institutions. The institutions under the banner of PPG are making strides in achieving and accumulating accolades and laurels.

The trust has established and been nurturing various educational institutions for the last 10 years in Coimbatore – Ashwin Hospital, PPG College of Nursing, PPG School of Nursing, PPG College of Physiotherapy, PPG College of Education, PPG Teacher Training Institute, PPG Institute of Technology and PPG Business School, Alchemy Public School and offers B.Sc. & M.Sc. Nursing, BPT & MPT, B.Ed., & M.Ed., Diploma in Nursing, Diploma in Teacher Education, BE, ME, MBA and MCA.



Smt. Shanthi Thangavelu
Correspondent



Dr. L.P. Thangavelu M.S., FIAS, FIAGES, FICS
Chairman

PPG Group of Institutions
Coimbatore

WORDS OF WELCOME

We look forward to the 2017-18 academic year in which you will experience new challenges, fresh opportunities and create new ties to help prepare you for a promising future. The PPG Institutions proudly welcome everyone who has joined with our PPG family in this current academic year 2017-18 and wish a memorable career in your life.

The PPG Institution administration and its Board of Trustees invite and implement creative and innovative ideas to advance the institution. With academic course work and exciting co-curricular and extra-curricular opportunities, your undergraduate years are invaluable and provide an important foundation for your future career and the contributions you will make.

Complementing the above said vision, this student handbook will be your resource for the “details” of student life—from student services and campus life to academic advising, safety, and policies, including a calendar of important dates as well as traditional and new events. We encourage you to dedicate yourself in the classroom first, and then go beyond to fully engage with others in your learning through conversation, discussion and discovery. We wish you all the best for an excellent academic year.



**Dr. R. Prakasam, B.E., (Hons)., M.E., F.I.E., C. Engg., MISTE
CEO & Principal,
PPG Institute of Technology, Coimbatore**

OUR VISION

“To be a incubator of innovation and excellence imparting technical and management education, to compete globally and thereby contribute to the socio-economic well being of the nation ”

OUR MISSION

“To bestow eminent technical and management education, to ignite students with an urge for research and development, to inculcate the habit of independent and innovative thinking, to infuse the spirit of self-direction and thereby make our students assets to our nation - be a part of its pride and heritage by upholding and promoting the ethical values, principles of morality and ethos of our ancient culture”

QUALITY POLICY

To impart high quality technical education by practicing an efficient quality management system and strive continuously to improve the infrastructure facility and the competence of faculties.

What Sculpture is to a block of Marble, Education is to the Human Soul

- Joseph Addison

PERSONAL MEMORANDA

Affix
Passport size
Photograph
here

	Name	
	Date of Birth	
	Roll No	
	Class / Year	
	Branch / Section	
	University Reg. No.	
	E-Mail ID	
	Mobile No	
	Name of Father / Mother Occupation Postal Address Tel. No. & E-mail ID	
	Name of Local Guardian Postal Address Tel. No. & E-Mail ID	
	Contact for Emergency	
	Hostel & Room No.	
	Bus Pass No & Route	
	Vehicle Make & Registration No	
	Driving License No	
	Blood Group	
	Passport No. Date of Issue & Validity	Issued at :

WORKING HOURS

OFFICE : 9:00 A.M to 5:00 P.M

CLASSES

Seniors

Juniors

9:00 A.M to 12:30 P.M

9:00 A.M to 12:30 P.M

Lunch Break : 12:30 P.M to 1:10 P.M

12:30 P.M to 1:10 P.M

1:10 P.M to 3:40 P.M

1:10 P.M to 3:40 P.M

LIBRARY : 9:00 A.M to 6:00 P.M

What you are will show in what you do -Thomas Edison

GOVERNING COUNCIL

Dr.L.P.Thangavelu

Chairman

Mrs.Shanthi Thangavelu

Correspondent

Dr.V.M.Shanthi, Assoc.Prof (Civil), Govt.College of Technology

State Govt. Nominee

Dr.P.Narayanaswamy, Prof (CSE), Anna University, Chennai

Anna University Nominee

Sri.T.Pitchandi, Retired I.A.S.Officer

Member

Dr.Daniel Chandran, University of Technology, Australia

Member

Sri.T.Rajkumar, Sri Maha Sakthi Mills Ltd

Member

Sri.N.Subramaniam, Habasit Iakoka P Ltd

Member

Sri.D.Nandha Kumar, Selvam Agencies

Member

Dr.P.Kanagasabapathy, Director, Institute for Urban Studies

Member

Sri.J.Balamurugan, Ex-CII President

Member

Sri.Durairaj, Advocate

Member

Sri.N.Visvanathan, Ammarun Foundries

Member

Sri.Jeyachandran, Vice President, Marutham Group

Member

Dr.N.Kuppuswamy, Principal, Maharaja Engineering College

Member

Sri.M.Palanivel, Deputy Director, MSME Development Institute

Member

Mrs. Shabana, Head (HR), L&T Switch Gear Division

Member

Dr.R.Prakasam, Principal, PPG Institute of Technology

Member Secretary

Dr.T. Devasenathipathi, Director, PPG Business School

Member

ADVISORY COMMITTEE

Dr.P.Renuka Devi,

Director, Biotechnology Centre,
Anna University, Regional Centre,
Veerapandi Pirivu, Jothipuram,
Coimbatore – 641 047.

Dr.M.Saravanakumar,

Dean,
Anna University, Regional Center,
Veerapandi Pirivu, Jothipuram,
Coimbatore – 641 047.

Dr.K.Shailendra,

Professor of Mathematics,
Amrita School of Engineering,
Amrita University,
Coimbatore – 641112.

Mr.G.Sukumar,

Senior General Manager,
Consolidated Construction Consortium Limited,
C.I.T Colony, Mylapore, Chennai – 600004.

PPG INSTITUTE OF TECHNOLOGY (PPGIT)

The PPGIT is a flag ship institution which was started in the year 2008 and established under the aegis of renowned P. Perichi Gounder Memorial Education and Charitable Trust (PPG Trust), Coimbatore, with the motive of imparting value education par excellence, is the brain child of Dr. L. P. Thangavelu, M.S., FIAS, FIAGES, FICS., PPGIT is an AICTE (New Delhi) Approved Institution and Affiliated to Anna University, Chennai. The College bestows an erudite atmosphere crafted with ethics and ethos of Indian culture. With excellent facilities and state-of-the-art infrastructure, the college is geared up to perform and progress. Apart from grooming and equipping the students to be industry ready, it inculcates them the value and vision. PPGIT has a band of highly qualified, eminent, committed and dedicated faculty with vast knowledge and experience who take personal interest in the development and molding of each student.

UNDERGRADUATE COURSES

1. B.E. CIVIL ENGINEERING
2. B.E. COMPUTER SCIENCE ENGINEERING
3. B.E. ELECTRICAL AND ELECTRONICS ENGINEERING
4. B.E. ELECTRONICS AND COMMUNICATION ENGINEERING
5. B.E. MECHANICAL ENGINEERING
6. B.E. MECHATRONICS

POST GRADUATE COURSES

1. M.E. VLSI DESIGN
2. M.E ENGINEERING DESIGN

Over many years, the PPG Group of Institutions has developed its own culture. Students, alumni, faculty and staff are proud of the "PPG Culture" that can be characterized by the following traits:

At PPG, We shall uphold the highest ethical standards in striving for academic and professional integrity in all that we do. Place fairness and honesty at the center of all of its policies and operations.

Be committed to provide high-quality, innovative, and flexible educational opportunities and services in an accessible, student-friendly environment. Set, expect and maintain high educational standards consistent with the needs of the students, region and changing workforce. Continually adapt, improve and evaluate our services to promote lifelong intellectual and personal development. Engage in effective, open and proactive communication. Strive with conscientious pursuit of excellence in one's duty and responsibility for the community we serve. Shall promote respect, civility and courtesy in our day-to-day interactions with others, and respect the rights, differences and dignity of others.

“Your beliefs become your thoughts, your thoughts become your words, your words become your actions, your actions become your habits, your habits become your values and your values become your destiny.”

– Mahatma Gandhi

CAMPUS RESOURCES

The PPG campus is a self-sufficient with expert virtues, knowledge and innovations coupled with awesome amenities. The PPG Institute of Technology covers a vast spread of land, measuring close to 3,25,000 Sq. ft. The Buildings house fully furnished Engineering Blocks, Workshop Blocks, State -of -art Laboratories, Centre of Excellence, Common Rooms, Furnished Class rooms, Conference halls, Offices for HODs, Staff rooms, Seminar Halls, Libraries, Documentation Centre, Fully Equipped Sports and Recreation Facilities, and other facilities as per 'AICTE Norms and Standards'. Spacious walk way between the entrance and buildings surrounded by canopy of green trees provide the serene and right ambience for a stimulating academic experience. The College has two residential Hostels, separately for Boys and Girls along with superior and hygienic cafeteria. The campus has two furnished auditoriums. It plays host to internal student events, guest lectures and seminars.

LIBRARY

The central library has modern digitalized library software with facilities for searching the collection of almost all the types of documents available in various Medias in the field of Engineering, Technology and Management. The one real object of education is to have a man in the condition of continually asking questions.

Services available in the Library:

The central library of PPGIT has an OPAC aided Extravagant Digital Library outfitted with abundant Digital books and e-journals. The

Library also holds a rich collection of books and journals amounting to 14400 volumes, which cover a broad range of subjects including the humanities, social sciences, management, but mainly focuses on science, engineering and technology. The library has a comprehensive operating system with a variety of sources: students may find information through the online database and the network resources. The library also has a large collection of CDS, Audio and Video tapes on technical and general subjects to improve the teaching learning process. You can also search for e-journals using our Digital Library. The Central Library has also subscribed to e-resources of IEEE / IEL through INDEST-AICTE Consortium. Through this subscription the institute can access on-line 950,000 documents from over 12,000 publications, includes 120 journals (International), transactions, magazines, conference proceedings, IEEE standards. It also has access for e-journals from DELNET & Infotrac. This covers almost one third of the world's current electrical engineering and computer science literature.

LABORATORIES

PPG Institute of Technology has the state-of-art Lab facilities and Research lab for all the departments. The laboratories are well equipped and facilitated to conduct experiments for the students and offer a rich learning experience.

BASIC SCIENCES LABORATORY:

➤ **Physics Laboratory**

In this laboratory, students are instructed to learn through the experiments in the areas of optics, heat, electricity, acoustics, electronic and material science. A separate darkroom is available to conduct experiments in spectrometry and laser.

➤ **Chemistry Laboratory**

In this laboratory, the students are trained to utilize advanced innovative equipments such as pH meter, Spectrophotometer, Flame photometer, Potentiometer, Conductivity meter and to calculate the percentage of different salts present in the given solution by qualitative analysis.

COMPUTER & INFORMATION TECHNOLOGY - INFRASTRUCTURE

➤ **Computer & Information Technology Laboratory**

This laboratory is equipped with modern computer systems with Internet and the laboratory provides training in basic operating systems, computer languages and software like 'C', C++, Java, Visual studio's Word processing, Presentation, Spreadsheet, 2D/3D CAD Software's etc. The following labs are included:

- Network Lab
- Communication Lab
- Case Tools Lab
- System Software Lab
- Operating Systems Lab

All Terminals are networked to provide cross platform application with Client Server architecture. All Buildings of the College have been linked up and connectivity has been established through Fiber-Optic cables. In addition to the provision of regular course the Multimedia based English Learning Software is offered in an Exclusive 'Language Lab'.

The PPG Campus is Wi-Fi enabled.

➤ **Computer Centre**

The fully air conditioned sophisticated and spacious computer centre is a matter of tremendous pride of the college and it is extensively equipped with the latest hardware from leading IT vendors DELL, HP and Linksys. All the computers are interconnected through a Local Area Network with the centralized HP server. Printing and scanning services are also available.

COMMUNICATION LABORATORY:

➤ **Language Laboratory**

An interactive spoken language lab with modern audio visual aids, 30 computer systems, Internet and a qualified trainer has been setup to improve the communications skills of the students.

ENGINEERING LABORATORY:

➤ **Basic Engineering Workshop**

The first year B.E./B.Tech. Students are given training in basic workshop skills like carpentry, fitting, welding and smithy.

➤ **Civil Laboratory**

The department is equipped with state-of-the-art learning facilities and laboratories to prepare our graduates in the ever growing field of civil engineering. The laboratories include:

- Surveying Lab
- Strength of Materials Lab

- Concrete & Highway Lab
- Environmental Engineering Lab
- Soil Mechanics Lab
- Hydraulic Lab
- Environmental Irrigation Lab

➤ **Mechanical Engineering & Mechatronics Laboratory**

The department is equipped with state-of-the-art learning facilities and laboratories to prepare our graduates in the ever growing field of mechanical engineering. The laboratories include:

- CAD lab
- Analysis & simulation lab
- A central workshop
- Fluid Mechanics Lab
- Strength of Materials Lab
- CAD/CAM Lab
- Manufacturing Technology Lab
- CNC Machines Lab

➤ **Electronics & Communication Engineering Laboratory**

The opportunities for Electronics graduates are excellent with the wide variety of areas help the students to enrich their skills. The laboratories include:

- VLSI Design lab
- Digital Electronics Lab
- Microprocessor Lab
- Communication Lab
- Electronics Lab
- Networks Lab

- Digital Signal Processing lab

➤ **Electrical and Electronics Engineering Laboratory**

The department students are introduced with an adequate work experience in the measurement of different quantities and also the expertise in handling various instruments. The laboratories include:

- Power Electronics & Drive lab
- Electrical Machines Lab
- Power Electronics Lab
- Control Systems Lab
- Electric Drives and Control Lab
- Measurements and Instruments lab
- Power System Simulations Lab

POST GRADUATE LABORATORIES

➤ **Mechanical Engineering Laboratory**

The department has research oriented laboratory facilities for their Post Graduates to get better knowledge practically in their respective field.

- ANSYS Lab
- Research Lab

➤ **Computer Science Engineering Laboratory**

The department has well advanced programming and application oriented lab for their Post Graduates.

- Network and Data Structures Lab
- Research Lab

➤ **Electrical and Electronics Engineering Laboratory**

The department provides a research oriented lab with various kinds of equipments coupled with latest technology.

- Power Electronics and Drives Lab
- Research Lab

Electronics and Communication Engineering laboratory

The department is well equipped with research labs for their graduates to continue their academic pursuit till the doctorate programme

- VLSI Design I & II
- Research Lab

Sports:

PPGIT encourages students to participate in various inter- sports meet and recognizes representation and victories. The hostels of PPG are equipped with Indoor recreational facilities such as carrom, chess etc.

Transport Facility:

The college currently provides bus facility to staff and students from different parts of the city which are mentioned below and it will increase as per staffs and students need.

Route 1: Gandhipuram to College via Ganapathy.

Route 2: Vadavalli to College via Thudiyalur.

Route 3: Mettupalayam to College via Thudiyalur.

Route 4: Sathyamangalam to College via kovilpalayam.

Route 5: Ukkadam to College via singanallur

Route 6: Ondipudur to College via Gandhipuram

Route 7: Palakkad to College via Walayar

Banking Services:

Indian Bank ATM Counter is available in the campus, making it convenient for students and staff.

Canteen:

A canteen facility is available inside the campus. Different menus are provided to cater the taste buds of the staff and students.

Stationary:

A store with good stock of stationary products is available inside the College campus.

PLACEMENT & CAREER CELL

PPG is proud that its graduates are rated very high by the employers from industry and commerce. The training and placement centre is provided with a well equipped conference room, GD halls and separate fully furnished chambers for interview and counseling. The training and placement cell is dedicated to provide assistance to students in all phases of the career development process.

Services Included:

- Career Assessment
- Resume & Cover letter Review
- Internship Assistance
- Interview Preparation
- Networking Assistance
- Job Search Assistance
- Overseas Educational Guidance
- On & Off Campus related events

Value Added Courses & MoU

The institution has signed MoU with the following leading companies to provide value added courses supplementing the academic expertise.

1. TUV Rheinland (India)
1. Xplore IT Corp
2. ELF Global
3. BSNL
4. HSS
5. OXIDE Technologies etc

Our Recruiters – Our Pride



Counselling Service:

Counseling services is housed in the training and placement Cell. It helps the students to gain an understanding that leads to a resolution of problems. Individual and group counseling are provided by qualified counselor. All discussion between counselor and students are kept confidential.

Mentoring Service:

Students are assigned with a tutor with 1:15 ratio. Students can discuss personal, academic, extracurricular and career related queries and get the right guidance.

Entrepreneurial Cell:

It promotes entrepreneurship among students and equip students through a gamut of events to achieve their goals.

The R&D Cell:

The R&D Cell is established to promote research and development activities in the Institution. It also equips the students and the faculty members with latest advancements in the technological areas. The Cell is active with energy and expertise to provide engineering consultancy and research in innovative areas. It aims to enhance the engineering education with research orientation.

A goal is dream with a deadline -Napoleon Hill

CAMPUS ENGAGEMENT

Student Clubs and Associations are the door to building new friendships. They enhance academic life and enable to explore career opportunities. By being an active member of the club, students learn leadership and management skills.

Functional Committees

The campus has functional committees comprising of Senior Faculty members. They have been constituted to ensure the systematic and smooth functioning of the curricular, co-curricular and extra-curricular activities. Presented below are the various functional committees of the campus:

S. No	Name of the Committee	Faculty In-Charge
1.	Admissions Committee	Mr. R. Dakshinamoorthy
2.	Anti Ragging Committee	Dr. T. Devasenathipathy Dr. P. Sathiaselvan Dr. K. Jagadeeswaran Mr. C. Magesh
3.	Academics and Quality Implementation Committee	Dr. V. Bindhu Mr. V. Saravanakumar
4.	ISO Committee	Mr. V. Saravanakumar
5.	Research and Development Cell	Dr. S. Devaneyan
6.	Entrepreneurship Development Cell	Mr. Veeramani

S. No	Name of the Committee	Faculty In-Charge
7.	Placement & Training Cell	Mr. Veeramani Mr. Vijayakumar Mr. D. Sridhar
8.	Value Added Courses	All HoD's
9.	Project and Innovation Cell	Dr. S. Devaneyan Ms. Rajarajeshwari I
10.	Mathematical Modeling & Innovation	Ms. Grace Elizabeth Rani
11.	NSS	Mr. C. Nandhakumar Mr. J. Kandasamy Mr. S. Dinesh
12.	Green House Technology	Mr. Magesh C
13.	Red Ribbon Club	Mr. Karthik C
14.	YRC	Mr. Karthik C
15.	Tamil Mandram	Mr. Rajnivas
16.	Women's Development Cell	Dr. P. Prabhavathy Ms. Grace Elizabeth Rani
17.	English Literary Committee	Dr. P. Prabhavathy Ms. Praisey Angelica
18.	Science Expo Committee	Mr. V. Saravanakumar Dr. D. Nithyaprakash
19.	Sports Committee	Mr. Manogaran M

S. No	Name of the Committee	Faculty In-Charge
20.	Library Committee	Ms. Latha R
21.	Academic Schedule (Time Table) Committee	Mr. C. Magesh Mr. S. V. Ramanan
22.	Exam Cell	Mr. C. Magesh Mr. A. Sathish Kumar Mr. D. Aravindh
23.	College Calendar Committee	Mr. C. Magesh Mr. P. Sivaprakash
24.	College Newsletter Committee	Dr. P. Prabhavathy Ms. Praisey Angelica Mr. C. Magesh
25.	Grievance Redressal Committee	Mr. V. Saravanakumar
26.	Disciplinary Committee	Dr. P. Sathiaseelan
27.	Transport Committee	Mr. N. Rajesh Mr. John
28.	Fresher's Day Committee	Dr. D. Nithyaprakash
29.	College Cultural Committee	Dr. V. Bindhu
30.	College Day Committee	Dr. P. Sathiaseelan Mr. V. Saravanakumar
31.	Hostel Committee	Mr. N. Rajesh Mr. Soundarapandiyan Ms. Jayanthi

S. No	Name of the Committee	Faculty In-Charge
32.	Inter College Function Committee	All HODs
33.	Press , Media and Publicity Committee	Mr.A. Vijayakumar Mr. D. Sridhar

Co-Curricular Activities: Professional Associations

Different Associations under the fold of respective departments organize various programmes and meet to keep the industry institution interface alive

- Civil Engineering Association – INFRAZZ
- Computer Science and Engineering Association - WIZKIDS
- Electrical and Electronics Engineering Association - RECAIN
- Electronics and Communication Engineering Association - EONYX
- Mechanical Engineering Association – MECHANATOR
- Mechatronics Association- M-TRONZ

In addition to the activities of the above professional clubs, Guest Lectures are being conducted in the appropriate field regularly. Besides, the respective Association organizes Conferences, Workshops, Symposia and Technical Seminars.

Extra - Curricular Activities

College focuses on Academic and Professional Development of Students with Organizational abilities, skill sets and Ethical Values. Students are encouraged to participate in many co-curricular and extra-curricular activities every week/ month/ Semester. Many students participate and excel in debates, creative writing for Excellence, Fine Arts, Cultural, Sports and Games. The Cultural Association provides opportunities to develop

talents and exhibit team spirit. Students are encouraged to discover themselves and enjoy the extracurricular activities with enthusiasm.

The Alumni Association

Alumni Association is working efficiently under the guidance of an experienced team of Staff Members.

Community Service

A number of social service units like National Service Scheme (NSS), Youth Red Cross (YRC) and Red Ribbon Club (RRC) indulge in community Services.

They conduct blood donation camps, free eye camps, adult literacy camps, functional literacy programmes / health and hygiene camps/ tree planting schemes etc.

Every year the outgoing batch as a mark of thanks giving provide food to the children of orphanage and the needy in association with faculty and staff of the Institution.

Complaints cum Grievance Redressal Committee

The Committee is headed by a Senior Faculty

Faculty from departments as members meet periodically and look into the problems related to Students and employees.

The Committee invites suggestions from employees for improving upon the working Environment and issues, if any.

Scholarships/ Incentives/ Awards

The institute recognizes University Rank Holders and Branch Toppers through “Proficiency Awards”

Certificate of Merit in the subsequent academic year is given for the students achieving 100% attendance, both in odd and even semester of an Academic year.

Scholarships are given for meritorious students and to the students with poor family background with a value of about 2 Crore by the PPG Trust.



Academics

EXAMINATION

Details of Semester Examination:

1. The External and Internal mark components for all UG and PG courses will be 80:20 from the academic year 2011- 2012 onwards for all the students (irrespective of regulations).
2. Performance of each course of study shall be evaluated based on External: 80 Marks (End university examination for 100 marks which is to be converted to 80 marks) internal: 20 marks – 5 marks for each internal test
3. Each course, both theory and practical shall be evaluated for a maximum of 100 marks. The final year project work shall be evaluated for a maximum of 200 marks.
4. The university examination (theory and practical) of 3 hours duration shall normally be conducted between November and December during the ODD semester and between March and April during the EVEN semester.
5. The university examination for final year project work shall comprise evaluation of the final reports submitted by the project group (of not exceeding 4 students) by an external examiner followed by a viva-voice examination conducted separately for each student by a committee consisting of the external examiner, the guide of the project group and an internal examiner.

Criteria to Appear for Semester Examinations

A candidate who has fulfilled the following requirements shall be deemed as eligible candidate to appear for semester examinations:

1. Ideally every student is expected to attend all classes and put up an attendance of 100%. However, in order to allow for certain unavoidable reasons such as medical/ participation in sports / personal, the student is expected to attend at least 75% of the classes during any semester.

Therefore, he / she shall secure not less than 75% (after rounding off to the nearest integer) of overall attendance taking into account the total number of 450 periods in a semester with 90 working days for B.E./B.Tech, 400 periods for ME, in all course put together attended by the candidate as against the total number of periods in all courses offered during that semester.

2. However, a candidate who could secure attendance between 65% and less than 75% (after rounding off to the nearest integer) in the current semester due to medical reasons (hospitalization/ accident/specific illness) or due to participation in the College/University/State/National/International level sports events with prior permission from the Principal shall be given exemption from the prescribed attendance requirement and he/she shall be permitted to appear for the current semester examinations and permitted to go to the next semester.
3. A candidate shall normally be permitted to appear for the University examination of the current semester if he/she has registered for the examination in all courses of that semester. Registration is mandatory for current semester examinations as well as for all arrear examinations failing which the candidate will not be permitted to move to the higher semester.
4. Candidates who do not complete the semester, will not be permitted to write the University Examination at the end of the semester and not permitted to go to the next semester. They are required to repeat the incomplete semester in the next academic year, as per the norms provided.
5. Student should maintain good progress and conduct which are pre-requisites for appearing for the University Examination.

CODE OF CONDUCT IN EXAMINATION HALL

1. Students should report at the examination hall at least 15 minutes before the scheduled time. Students will not be permitted into the examination hall after the question paper is distributed.
2. Students are expected to equip themselves with pen, pencil, ruler, calculator etc. Borrowing of books, study material, calculators etc. are strictly prohibited in the examination hall.
3. On entering the examination hall, each student should collect the answer booklet from the invigilator. Students are required to take their seats as per the instructions. Answer booklets are not exchangeable.
4. Students must fill the particulars on the cover page of answer booklet before proceeding to attempt any question. The same is the case with every additional booklet used.
5. A student must not refer to any book, paper or other notes. All books and study materials must be left outside the examination hall.
6. The Examination Centre will not be held responsible for the loss or theft of any material from within or outside the examination venue. Students are therefore advised to refrain from carrying important books, papers or other belongings to the examination venue in order to avoid the risk of losing them.
7. Except for essential communication with the invigilator, a student is not permitted to communicate in any form with anyone else during the examination.
8. Passing or receiving information in any form or peeping into the answer books of others during the examination constitutes 'misconduct' and hence is strictly prohibited.

9. A student, who assists or abets giving or passing of information, in any form whatsoever, will be considered as guilty and punishable as the one receiving it.
10. Students must stop writing, as soon as the invigilator signals the end of the time allotted for the examination.
11. Students are not allowed to leave the examination venue during the examination, without the express permission of the invigilator.
12. Answer books should be handed over to the invigilator once the student finishes the examination. It is the sole responsibility of the student to ensure that his/her answer book is promptly handed over to the invigilator.
13. Any violation of the norms of examination will be considered a serious offence and an act of misconduct. In such an event, the student will be liable for forfeiture of the answer book and expulsion from the examination hall at once.
14. If the gravity of the offence is so grave as to adversely affect the reputation of the institute and/or the fair conduct of an examination and/or the general discipline, the student will be liable for expulsion from the programme.
15. If a student is not in a position to take an examination for reasons beyond his/her control, he/she should inform in writing to the Principal through the HOD or the faculty concerned beforehand and obtain his/her clearance. Conducting a Re-Test for Internal test is the discretion of the College, the student cannot demand for the same.

Academic Progress

1. Students are supported to maintain steady Academic progress.
2. 50% or more marks in each subject are considered as the minimum level of acceptable performance in Cycle tests and in Model Examinations. Students are advised to aim at the highest level of 100% marks in each subject.
3. Pass in Cycle/ Model Test is compulsory.
4. Internal Assessment Marks: Anna University has introduced an Internal Assessment of 20 Marks. This will be calculated as directed by the university regulations from time to time.
5. Performance of students, who have poor Academic Track Record/ Poor Performance or inadequate attendance, will be reported to Parents.

Counseling

There is one Faculty Counselor for every twenty students. Students are counseled periodically on student Development, Issues affecting progress, Academic Performance, Higher Studies, Placement, Attendance and Discipline.

There is a full time Expert Counselor with Specialization in Psychology. Students are supported to seek special guidance and advice from the Expert Counselor as and when it is necessary.

Students can make suggestions and feedback regarding difficulties either directly to the Class In-charge/ HOD/ Principal or through the suggestion box (which is provided at the entrance of the Main block or through the Expert Counselor).

A Class committee meeting is held thrice per semester at suitable intervals. During these meetings, the student representatives can tell their opinions

and suggestions regarding Lecture Classes, Lab Sessions and Cycles Test performance to enable mid-semester corrections for achieving excellence in Teaching- Learning process.

CLASS COMMITTEE & FEEDBACK SCHEDULE

ODD SEMESTER 2018-2019

Course	1st Class Committee Meeting	2nd Class Committee Meeting	3rd Class Committee Meeting	Interim Feedback	Final Feedback
5th/ 7th Sem B.E. / B.Tech	July 2 nd Week	August 3 rd Week	October 2 nd Week	September 1 st Week	October 3 rd Week
3rd Sem B.E./B.Tech/ M.E.	July 3 rd Week	August 3 rd Week	October 1 st Week	September 2 nd Week	October 2 nd Week
1st Sem B.E./B.Tech/ M.E.	September 1 st Week	October 3 rd Week	December 1 st Week	November 1 st Week	December 2 nd Week

EVEN SEMESTER 2018-2019

Course	1st Class Committee Meeting	2nd Class Committee Meeting	3rd Class Committee Meeting	Interim Feedback	Final Feedback
6th/ 8th Sem B.E. / B.Tech	December 3 rd Week	January 4 th Week	March 4 th Week	January 2 nd Week	April 2 nd Week
2 nd / 4th Sem B.E./B.Tech/ M.E.	February 2 nd Week	March 2 nd Week	April 4 th Week	March 1 st Week	May 3 rd Week

Success is a ladder that cannot be climbed with your hands in your pocket.

-Anonymous

RULES & REGULATIONS

Dress Code

Boys:

Permitted : Formal Pants and tucked-in Shirts with Collar and Shoes compulsory.

Not permitted: T-Shirts, Low Waist Pants, Jeans and Chapels

- 1.All male students should neatly tuck-in their shirts.
- 2.Male students wearing full hand shirts should not fold their hand cuffs.
The hand cuffs should be buttoned properly.
- 3.Male students are strictly not allowed to wear low hip pants.

Girls:

Permitted: Salwar Kameez or Churidars with duppattas neatly pinned or Sarees/ Shoes compulsory.

Not Permitted: Half Sarees, skirts, jeans, frocks, sleeveless tops or short churidars or any other indecent tight fitting dresses.

No loose garments are permitted in the workshops and laboratories as a measure of safety precaution.

Students are instructed to follow decent dress code inside the Hostel.

Students should follow the above dress code not only inside the Class rooms and College Premises but also inside the examination halls while writing their University Semester Examinations.

ACADEMIC CAMPUS - GENERAL CODE OF CONDUCT

Every student enrolled in the PPG Institutions shall be under disciplinary control of the college and its department and academic and administrative units. At the time of admission, every student shall be required to sign a declaration that on admission, he or she submits himself or herself to the disciplinary jurisdiction of the management and several authorities of the Institution who may be vested with the authority to exercise discipline.

1. Annual Tuition fees are to be paid before the commencement of the odd semester. Any delay beyond the specified period will result in debarring of the student from continuing the course/ attending the class / labs.
2. Cameras, Cell-Phones and ipod are not allowed in College premises. Failure to adhere to this instruction will lead to severe disciplinary action.
3. Inform Loss / Theft of ID Cards / Library Cards and change of Address or contact Telephone Numbers to HOD / College Office without delay. Institution is not responsible for loss of personal items.
4. Observe/ comply with other specific regulations of the College. These include
 - a. Parking of vehicles only in specified areas
 - b. Wear Helmets while riding two wheelers (only 1+1 as per Govt. Regulations)
 - c. Observe speed limits while riding / driving
 - d. Dispose wastes only in Dustbins.
 - e. Observe timings for going to Canteen. Students can visit Canteen only during morning break and lunch break / evenings and not during College hours.

- f. Record complaints about Housekeeping/ Repairs in a separate register kept with the HOD.
 - g. Obtain prior permission from Lab- in-Charge for doing experiments/ project work beyond the normal Lab-hours.
 - h. Wear Identity Cards (easily noticeable) whenever inside the College campus and also while traveling in the College bus. Not wearing the Identity card is an act of indiscipline and is punishable.
5. Without prejudice to the generality of the power to maintain discipline, the following shall amount to the act of indiscipline:
- a. Physical assault of fellow student or any other member of teaching and non-teaching of the institute.
 - b. Unauthorized participation in any curricular and co-curricular activities.
 - c. Carrying or use of weapon in the premises.
 - d. Misbehavior or any form of misconduct with fellow students, teachers and non teaching members of the college.
 - e. Use of alcohol or other intoxicants in the campus.
 - f. Any violation of the provision of the civil right protection Act.
 - g. Indulging in or encouraging violence or any conduct which involves moral turpitudes.
 - h. Any form of gambling.
 - i. Discrimination against any student or a member staff on grounds of caste, creed, language, place of origin, social and cultural background or any of them.
 - j. Practicising casteism in any form or in sighting any other person to do so.
 - k. Any act whether verbal or otherwise derogatory to women.
 - l. Smoking, Use of narcotics, possession and consumption of alcoholic beverages or gambling in any form.

- m. Any attempt at bribing or corruption.
- n. Willful destruction of the property of the college or its departments.
- o. Behaving in disorderly manner in the premises or encouraging do so.
- p. Creating discord or encouraging doing so among any member of the College.
- q. Causing disruption in any manner of the academic functioning of the College.
- r. Indulging in any form of disintegrity during tests and examination.
- s. Unpunctuality.
- t. Ragging in any form.
- u. Violation of the code of conduct of the College and Hostel.
- v. Threatening, inducing or attempting the act of suicide in any form, verbal abuse, mental or physical torture.

LABORATORY DISCIPLINE

PPG Institute of technology provides students with access to network and computing resources as an integral part of the educational environment. Students using these resources should do so responsibly and consistent with the institution mission and objectives. Laboratory discipline applies to all Laboratories and Workshops.

The College reserves the right to define and enforce appropriate regulations to ensure that the use of these resources is consistent with the College mission. Enforcement of these regulations may involve (at the College's discretion) monitoring of stored disk files and electronic transmissions (electronic mail, Web-site accesses, etc.).

All information stored therein is the property of the College. Use of the network and computing facilities implies consent to the following regulations and monitoring activities.

1. To verify your eligibility to use the computer lab you may be asked to show your ID cards. Students are obliged to display ID cards when asked for.
2. Food (including chewing gum) is not allowed. All kinds of sealed/non-sealed beverages are also forbidden, including water bottles. Students are instructed to strictly follow Lab dress code wherever applicable.
3. Academic work has precedence over the hobby computing. Game playing is strictly not allowed in the labs. Students who need to do academic work can log on.
4. Conversations are not allowed inside the labs. Conversations should take place in the hallway.

5. Each user is responsible for the use of his/her network account. Students may not allow others to use their computer accounts.
6. Students are responsible for any computing and network access through the PPG network connection (hostel rooms, Labs, etc.).
7. All users must take reasonable precautions to safeguard their passwords.
8. Transferring copyrighted materials to or from any system or via the College network without written consent is strictly forbidden and is treated as a violation of code. Examples of illegal copying include:
 - a. Making a personal copy of software licensed to the College.
 - b. Copying files created by another person without obtaining that person's permission.
 - c. Installing software on a computer without obtaining license for that software.
 - d. Failing to abide by computer software contracts.
9. It is forbidden to disrupt the PPG IT computer network or computing equipment or software or to tamper with computer security.
 - a. It is unacceptable behavior to corrupt files, introduce deviant software (worms, viruses, etc.), or interfere with someone else's legitimate computer use.
 - b. Possession of a program designed to gain unauthorized access will be deemed to constitute an attempt at breaking computer security.
 - c. Browsing, exploring, or making other unauthorized attempts to view, obtain, or modify data, files, postings, or directories' belonging to the College or to other users is forbidden.
10. Accessing, viewing, displaying, printing, or distributing pornographic or obscene material is prohibited. Establishing Web pages with links to such material is also prohibited.

11. Use of electronic mail and other network communications facilities to harass, offend, or annoy other users of this network or any other network is forbidden. "Chain letters" and "e-mail bombing" are considered to be violations of this policy.
12. Students are expected to treat the equipment with appropriate care. Because of the importance of maintaining computers properly, food and drink are not allowed in the computing labs. Computer repairs, recabling, etc., must be done by the System administrative office staff members.
13. Users should help keep down the cost of providing the computer resources. Supplies such as laser toner and paper are provided for use in the laboratories on college-owned equipment. Printing should be limited to essential work. Multiple copies of printouts (e.g., meeting notices, campaign posters) should be made on photocopy machines rather than on the computer printers. Supplies should not be removed from the laboratories for use on other equipment. Students with computers in their rooms are responsible for providing their own supplies for in-room use.
14. Users are not to send out unsolicited electronic mail messages to large numbers of recipients
15. Incidental use of College computers and network resources for personal gain (e.g., posting a resume, mentioning consulting services on a personal Web page, using e-mail to correspond with an employer) is allowed, but students are not to make such business activity and/or entertainment activity the primary focus of their computing and network usage.
16. The use of college owned equipment for the facilitation of academic dishonesty is forbidden.

17. Users with access to administrative (or other) computer data are expected to protect the confidentiality of the information and to respect the privacy of individuals to whom the information refers.

LIBRARY DISCIPLINE

Students and members are responsible for all the books borrowed on their cards. All First, Second and Third year students should get "No Dues Certificate" (NOC) from the Library. Hall tickets will be issued only on obtaining NOC by the students.

All final year student members should get "No Dues Certificate" (NOC) from the Library. The Course Completion/Mark Sheet, Degree Certificate will be given only on production of the NOC from the Library.

Similarly, the staff members who intend to leave the college should settle all the dues including the ID cards and obtain a "No Dues Certificate" (NOC) from the Librarian.

Loss of ID Cards:

1. Students should scan their ID cards while entering the Library
2. Loss of ID cards should be reported immediately to the Library and ID Number has to be blocked in the Library to avoid misuse of the card
3. Duplicate cards will be issued by the library for all members and students upon giving an undertaking that they will continue to be held responsible for any loss arising from inadvertent use or misuse of the card lost.

Issue and Return of Books

1. Books other than reference books will be issued to student members for a period of 14 days only. Books on loan can be renewed for a further period of 14 days. For teachers, the loan period is one full semester.
2. Reference Books, Encyclopedias, Hand Books, Dictionaries, Periodicals, Student Project Report, Dissertations, Theses and Back Volumes will not be issued and **THEY ARE ONLY FOR REFERENCE.**

3. One renewal will be permitted if there are no reservations against these books. For renewal, books have to be presented physically at the library counter
4. Members, before leaving the counter must satisfy themselves as to whether the books, which they intend to borrow, are in good condition and any damage/markings should be immediately reported to the Librarian failing which the member to whom the book was issued will be held responsible
5. Books that are in special demand shall be lent for shorter periods as may be necessary and books lent out may be recalled at any time, if required
6. Absence will not be accepted as an excuse for the delay in the return of books

Overdue Charges

- Members are advised to return/renew the books on or before due date marked on the book
- A borrowed book should be returned on the due date, failing which a penalty of Re.1.00 will be collected as overdue charge per day
- Undue delay in returning the books will result in the cancellation of membership

Loss of Books

Loss of books, if any, should be reported to the library immediately and it should be replaced with a new copy along with a levy of overdue charges if any.

In case the borrower is unable to replace the books that are lost, he will be levied a penalty three times the cost of the book plus overdue charges, if any.

Library General Discipline

- All members should display their identity cards prominently and it should be produced to the security if required
- Personal books, files and other articles (except loose sheets of papers) are not allowed inside the library. Members have to deposit their personal belongings at the Property Counter near the entrance
- Silence should be observed strictly inside the library
- Students are forbidden to enter the Library with their overcoat.
- Using of Cell Phones inside the library is prohibited
- A member shall be responsible for any damage done by him/her to the books or other University properties. He/she will be required to replace the book or other damaged property
- Misbehavior in the library will lead to cancellation of membership and also lead to serious disciplinary action
- Any marking or writing inside the books by the members is strictly prohibited. If any damage/marking is found, the member should replace the book
- Notwithstanding anything contained in these rules, the decision of the authorities of the University in all matters shall be final and binding

PLACEMENT RULES

Role of Training & Placement (T & P):

1. The role of Training & Placement is to provide placement assistance to graduating students.
2. The T&P will endeavor to,
Bring the students together and the potential employing organizations.
Facilitate interactions between them.
3. T & P refers to Student Placement Coordinators (SPC), Faculty Placement Coordinators of the college.
4. Hence for this purpose, the T & P will correspond with organizations, arrange interviews for students and coordinate various placement activities.
5. All placements will be routed through the T & P team.

Eligibility:

All graduating students with minimum CGPA of 6 shall be eligible to receive placement assistance, unless otherwise debarred from receiving such assistance on account of:

1. Non-payment of fees or any other dues.
2. Non-maintenance of minimum CGPA in academics.
3. Non-completion of training programmes conducted by the T & P of PPG IT.
4. Breach of discipline and general misconduct.
5. Having opted out of placements with necessary approval.
6. Overall attendance for training session should be 95%.

Methodology of Categorization:

Students will be categorized upon on the below mentioned parameters,

1. CGPA
2. Placement Simulation evaluation

Registration for Placement Assistance:

All the eligible students seeking Placement Assistance should register with their department Staff Placement Coordinator with their Names and other details such as Personal data, Academic scores (University exam scores that changes time to time say after each semester result) etc., in the format required along with a copy of their resume with photograph.

Placement Procedure:

1. Interested students will apply in response to the jobs announced by T & P and submit the copies of Resume/CV to T & P and through it to the respective organizations. Short-listed Candidates will have to forfeit their chances of applying to next company.
 - a) However, Students are free to correspond directly with the organizations in response to any advertisements, walk-in or job fairs.
 - b) If any of these organizations announce jobs to the institute's T & P at a later date, then the students should inform the T & P about their earlier applied for positions in these organizations.
 - c) If a company has approached the T & P or is in the process of approaching for placements, no students shall approach any of these companies on their own, except when T & P finds it appropriate for the students to communicate.
1. The students should submit their Bio-data/Resume/CV within the prescribed time limit after which the T & P will NOT accept/ forward Resume/CV submitted beyond the deadline.

2. Students are advised to keep sufficient copies of their Resume/CVs, passport size photos etc., and ready so as to submit as per the deadlines announced from time to time.

3. Students may apply to organizations against functional positions specified by the company. The T & P shall not entertain applications of students who want to apply for some hypothetical positions (Blind ads) or for non-functional areas.

Short Listing:

Criteria for short-listing are prescribed for most of the positions by the companies itself and the same shall be followed by the T&P cell.

Companies may do short-listing of students themselves on the basis of information supplied by the students in their registration profile or Resume/CV.

If in case a company insists on short-listing to be done by the Institute without explicitly citing any condition, it will be done on the basis of Criteria determined by T & P coordinators. It also depends on how student perform in the placement activities conducted by the T & P cell.

Also, all those who apply may not get short-listed.

The T&P or the Institution will not be responsible for any errors in the resume / application / CV of the students.

Interview Procedure

The T & P has the powers to schedule the Interview as suggested by the company. The dates and time will not be modified for student's convenience.

Students shall,

1. Keep record of organizations and positions for which they apply.
2. Keep note of the job details announced. These are useful at the time of interview.

3. Prepare completely for attending the various Written Tests, Group Discussions, Just a Minute talk, particularly in respect of the specific company for which they are appearing.

Students shall NOT,

1. Negotiate with the employer at the time of interview about salary and terms different from what is announced, unless the announcement specifies salary is negotiable.
2. While attending interviews, students must be punctual and should come in formal dress code. They must adhere to all code of conduct rules specified by T & P.
3. While answering the questions in interview, students should maintain decorum. They should abstain from making any kind of derogatory remarks about others. The impact of the behavior exhibited by the interviewees has at times reduced the opportunities available to future batches of students.
4. Irresponsible behavior of any student will be seriously viewed and such students will be pruned completely from further Placement Assistance.
5. Keeping the Corporate convenience in view, selection processes may take place in any city/town in the states or nearby metros. The students may be required to travel and attend the same. The T & P shall pass on the information received from the organization to the concerned students through Staff Placement Coordinators. The students are expected to make their own travel and other arrangements.

Withdrawal Procedure:

Students having once applied to an organization shall not withdraw from the selection procedure at any stage, unless they have a final offer from other organization.

If a student does not appear for the interview after submitting the Resume/CV, then he/she is deemed to have withdrawn. Only in very exceptional circumstances, shall a student be permitted to withdraw from the selection procedure of attending preliminary interview if short-listed by the organization.

A student can withdraw a maximum of two times from the selection processes provided by the Institute. The moment he/she refuses to sit for the interview for the third time, the particular student will be out of the Placement Assistance and no further assistance will be provided.

Offers:

Offer stands for the placement selection letter issued by the Company in composite letter form for a set of students or individual letter in the names of the student.

Students are permitted to receive a maximum of one job offer only. A student shall be allowed to go through the selection processes, based on specified criteria, till he/she secures a job offer.

All offers of a particular company shall be announced at the end of the selection process of that company. All offers shall be routed through the training & placement coordinators only. **If the Student does not get selected in the first five companies that he/she is attending, then they will be out of the placement process.** Neither the Institution nor the T&P cell will be responsible for fake offer letters, any payments in offer if not channeled through the campus placement office. Students have to bear the risk of the above when attending placement offer privately.

Deemed to have opted out:

The students are declared as “deemed to have opted out” of Placement Assistance, if:

- He/she registers as “NO” on Placement Registration Form, duly signed by the parent, HOD, Placement In charge and attested by the Principal.
- The students, who undergoes training but does not successfully complete training programme conducted by T & P, PPG IT.
- Fails to get placed till 31st May of the academic year, when the Placement Assistance ends.

Conclusion:

- The guideline framed is to ensure equality and fairness of opportunity to all the students. All students who opt for placement through the PPGIT T & P shall abide by the guidelines prescribed herein above.
- Any breach of rules specified above by any student, shall be taken up seriously by the T & P who in turn will report the matter to the Principal and concerned HOD and abide to the action taken by the authorities.
- PPGIT – T & P reserves the right of modifying any or all of the above norms and/or stipulating additional norms for placement which, in its judgment and discretion, are likely to benefit the students, immediately or in the future.
- Final authority in case of any dispute would be T & P and Principal of the PPGIT and their decision would be final.

GOVERNMENT ORDER ON RAGGING

The Government of Tamilnadu has banned ragging in education Institutions by passing Government order. "Tamilnadu Prohibition of Ragging Act 1997" vide its order No. 7 of 1997 dated 26.07.1999 which says that indulging in ragging will be punished as follows:

1. Imprisonment up to a term of two years.
2. A charge up to Rupees 10,000/- .
3. Student convicted for ragging will be dismissed from the institution and shall not be admitted to any other Educational Institution.

1. **Ragging:** Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, or handling with rudeness any other student, in rowdy or indiscipline activities which cause annoyance hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the student to any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

2. Ragging is banned in the institution and anyone indulging in ragging is likely to be punished appropriately which punishment may include expulsion from the institution, suspension from the institution or classes for a limited period or charge with a public apology.

3. The punishment may also take the shape of:

- i) Withholding scholarships or other benefits
- ii) Debarring from representation in events
- iii) Withholding results
- iv) Expulsion from the hostel or mess and the like.

The College constitutes a proctorial committee consisting of senior faculty members and hostel authorities like wardens,

To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.

To promptly deal with the incidents of ragging brought to its notice and summarily punish the guilty either by itself or by putting-forth its finding/recommendation/suggestions before the authority competent to take decision.

DISCIPLINARY RULES FOR THE INMATES OF THE HOSTELS

The following rules shall apply to both MALE and FEMALE students residing in the PPG hostels. Violation of any rule will make the inmate liable to disciplinary action including expulsion from the hostels and also from institution.

1. Every student must remember that the hostel is the home of the student on the campus and therefore, he/she should behave himself/herself on the campus as well as outside in such a manner as to bring credit to him/her and to the institution.
2. A student once admitted in the hostel will continue to be a hostel inmate throughout the year unless otherwise debarred from the hostel on disciplinary grounds. Unless they clear the dues, they shall not be allowed to take University examinations. Further, he/she may be expelled from the halls of residence and/or messes.
3. The admission into hostel is valid up to commencement of summer vacation/end of academic programme whichever is earlier.

NB: Accommodation will be provided in summer vacation on request and depends on availability and approval of the authority. This facility is only

for PG students who are doing their projects in institute and foreign students.

4. Room furniture, electrical fittings etc., are required to be maintained by the students in good condition. Students should vacate the hostel during summer vocation. If they have to leave any belongings in the hostel during this period, they should contact the hostel caretaker for the same but at their own risk.
5. Residents shall occupy the rooms only after allotment is made by the hall warden concerned. Change of room may be permitted in exceptional cases, provided it is deemed necessary/justified by the Chief Warden. Unauthorized occupation of any room or exchange of rooms shall be treated as serious violation of disciplinary rules of the hostels. Residents found guilty of such violation of the hostel rules shall be expelled from the hostels without any further enquiry.
6. No parent or guardian of a student is permitted to stay in the hostel.
7. Male students shall not remain absent from their hostels during night between 9.30 pm to 6.00 am without the prior permission of the Warden/Chief Warden. Corresponding timings for the women's hostel are 8.30 pm to 7.00 am even with prior permission. In case of any emergency, they should take written permission from the Chief Warden/concerned Block Warden. The students are required to carry their identity cards with them when they move inside the campus.
8. Visitors are not permitted in the hostel after 7.00 p.m. However, in special cases, prior permission of warden must be obtained to stay beyond these hours.
9. Hostel students shall not leave the headquarters without prior permission of the Warden/Chief Warden. They shall have to apply for permission in

writing in advance stating the reason for leaving and the address of destination. Hostel students who leave hostel without the application and prior permission from the concerned authorities shall be deemed to be missing and their parent/guardian or even the police authorities may be intimated.

10. Any hostel student harbouring any unauthorized person(s) will be expelled from the hostel immediately.
11. The inmates of the hostel should not leave the hostel premises on holidays for the purpose of excursion or picnic without prior permission of the Warden/Chief Warden. However, for any accident or fatality that may occur during picnic/excursion, the responsibility does not lie with the institute or Hostel authorities.
12. No resident of the hostel is permitted to take any article/utensils etc, outside the hostel/mess premises and even to his/her room.
13. No association of students on the basis of region, caste or creed is permitted.
14. No secret activities or meetings are permitted on the hostel premises. For holding any meeting in the hostel room or anywhere in the hostel area, prior written permission should be obtained from the Chief Warden.
15. Residents shall refrain from any act, covert or overt, that may destroy or disturb the peace and harmony among the residents and on the campus.
16. No hostel inmate shall take the law into his/her own hands. If any of the hostel inmates find that other students are indulging in any undesirable activity or causing inconvenience or physical injury to him/her or to the other hostel inmates, he/she should lodge a complaint in writing with the warden concerned.

17. Keeping of lethal weapons like sticks, rods, chains etc. in the hostel rooms is strictly prohibited.
18. The hostel cannot be considered as the hiding place for miscreants. The police authorities may enter the campus and detain anyone depending upon the severity of the offence.
19. Ragging of any kind is severely punishable as per the Prohibition of Ragging Act. As such students are advised not to indulge in such activity.
20. Students who have finished the four years of course work but yet to pass some examinations are called backloggers. Such students will not be normally given accommodation in the college hostels. Similarly, students who have not been promoted to the next higher class and who are not for some reason attending classes during the given semester or academic year also will not be given accommodation in the hostels.
21. The hostel area is declared out of bounds to the back loggers. Therefore, the stay of any back logger in the hostel will be treated as a case of trespass. The hostellers who entertain or permit backlog students to stay in their rooms, will also be liable to disciplinary action including expulsion from hostels.
22. Hostel inmates who are found guilty of misconduct or guilty of infringement of any of the rules prescribed above shall be liable to fine, suspension, rustication or dismissal either from the hostels and/or from the institute or both by the appropriate authority.
23. The consumption or storage or supply of liquor or any sort of intoxicant is strictly prohibited and if found guilty, the offenders will be dealt with severely, including prosecution. Any kind of gambling is also prohibited.
24. In case a student falls sick, he/she should contact immediately the Medical Officer/Chief Warden/Warden. In case of an emergency, students

may shift the patient immediately to a hospital and inform the authorities at the earliest. A student suffering from infectious/contagious diseases will not be permitted to stay in hostels.

25. Residents shall not get involved in arguments or otherwise interfere with the duties of the employees of the hostel. If there is any complaint or suggestion to be made, it shall be made to the warden concerned.
26. A hostel student will be completely responsible for all his possessions including his/her cycle/Laptop/Computer/Electronic gadgets, etc., The institute hostel will not be responsible for any loss incurred.
27. Boarders will be personally and collectively responsible for any loss/damage to the properties and equipment and other fittings in the common halls. In case of damage to any buildings, furniture, apparatus or other property of the college, the loss caused to the institution shall be recovered directly from those identified persons whenever possible. But, if persons who cause the damage are unknown, the cost of repairing it, as may be assessed by the hostel authorities, will be distributed equally among all the students of such groups or associations as may be found responsible.
28. Students are advised not to keep valuables in the hostel rooms. They are advised to deposit extra cash in the bank or in the post office or at any other safe place.
29. They should lock their rooms properly when they go out for their bath, mess etc., Each room-mate must keep a key of the door lock of his/her room, particularly in the case of double/triple seated rooms.
30. Each student shall use only one tube-light not exceeding 40 watts. Use of all unauthorized electrical appliances such as Induction stove, heaters etc., is strictly prohibited and these will be confiscated, and the

concerned student will be penalised. However, usage of computer and printer in the hostel room will be allowed with prior permission from the Chief Warden.

31. Fans and lights must be switched off when the students leave their rooms. Light must be switched off positively when they go to bed. In case it is noticed that fans/lights are on the locked room, a heavy penalty will be imposed for wasting the costly energy sources.
32. Every student residing in the hostel must dine in the hostel messes only. Individual/group cooking in the rooms is forbidden. If found, they will be expelled from hostels or fined.
33. Playing music and videos etc. inside the rooms is strictly prohibited as it causes disturbance to the inmates. Any such complaint against boarders will be viewed very seriously and seizure of the gadgets will be made along with imposition of heavy fine.
34. Every inmate of the hostel shall pay the mess bill and other charges before the stipulated date of every month, failing which fines will be imposed as per rules and regulations. The approved rules regarding mess rebate will be applied to all the inmates of the hostel. Mess exemption on medical ground will be allowed under extraordinary situation on payment of service charges.
35. The room of any student in the hostel can be inspected at any time by the Warden/Chief Warden or any authorized member of the institute staff or district police officials. Inmates are advised to keep their ID cards with them and show them on demand.
36. Block Volunteers/Mess Volunteers will be selected on merit or as desired by the Warden from among the Block/mess students to assist him/her in the supervision of hostel block/mess and in enforcing discipline. Every

hostel inmate shall co-operate with him/her in the act of discharging his/her duties.

37. Hostel inmates are requested to maintain their surroundings neat and clean.
38. Students should not break open or try to break open the occupied/vacant rooms of the hostels. Any damage done to the hostel property will have to be borne by all the residents of the hostel.
39. Inmates should not fire crackers on any occasion inside the hostel or within the premises of the hostel.
40. Inmates are prohibited from writing slogans or any writings obscene drawings on the hostel walls and rooms. Heavy penalties will be imposed on students/group of students indulging in such writings.
41. Inmates should not play cricket, football etc., in the common halls or inside or in front of hostels. It causes damage to the hostel property, but also disturbs the peace of the surroundings. Heavy penalty will be imposed and will be collected from all students of the Block.
42. All the hostellers are to note that electrical/carpentry/plumbing complaints should be given in writing to Warden Incharge (Maintenance) or written in the complaint register available in the hostel office. In case the complaint is not attended to or there is any difficulty, the students can contact the Chief Warden.
43. Female visitors and girl students are not permitted to visit the men's hostel any time.

Girl Students

1. Male visitors (visitors mean Parents / Guardians) are not permitted any time into the women's hostel.

2. In the case of the women's hostel, Lady Visitors are not permitted after 7.30 p.m.
3. All Girl students must be present in their rooms before 8.30 p.m. Girl students must take prior permission from the concerned Warden/Chief Warden for leaving the campus, in case of urgent necessities only. They must enter their movements in the Register provided while going out and reporting in (after obtaining permission from the concerned Warden/Chief Warden). Students leaving the hostel without prior permission will be viewed very seriously and will invite expulsion from the rooms and or from the institute.

RULES APPLICABLE TO MESSES AND BOARDERS

1. A student as soon as he / she are admitted into the institute hostel will also be enrolled with one of the messes (unless he/she takes permission to be a day scholar from the institute authorities). Admission will be made on payment of the specified mess deposit and other fees.
2. The mess charges will be levied at the beginning of the academic year.
3. There is no system of rebate and hence students cannot claim for absence and vacation.

CLASS TIME TABLE

Schedule for Second to Final Year UG & PG

Time/ Day	09.00- 09.50	09.50- 10.40	10.40- 10.50	10.50- 11.40	11.40- 12-30	12.30- 01.10	01.10- 02.00	02.00- 02.50	03.00- 03.40
MON			I N T E R V A L			L U N C H B R E A K			
TUE									
WED									
THU									
FRI									

Schedule for First Year UG & PG Students

Time/ Day	09.00- 09.50	09.50- 10.40	10.40- 10.50	10.50- 11.40	11.40- 12-30	12.30- 01.10	01.10- 02.00	02.00- 02.50	03.00- 03.40
MON			I N T E R V A L			L U N C H B R E A K			
TUE									
WED									
THU									
FRI									

Tentative Calendar of Activities 2018-2019

July 2018		
MON	2	College reopens for III, V & VII semester for B.E & B.Tech students
TUE	3	
WED	4	
THU	5	
FRI	6	
SAT	7	
SUN	8	Holiday
MON	9	
TUE	10	
WED	11	
THU	12	
FRI	13	
SAT	14	
SUN	15	Holiday
MON	16	
TUE	17	
WED	18	
THU	19	
FRI	20	
SAT	21	
SUN	22	Holiday
MON	23	
TUE	24	
WED	25	
THU	26	
FRI	27	
SAT	28	
SUN	29	Holiday
MON	30	
TUE	31	

Tentative Calendar of Activities 2018-2019

August 2018

August 2018		
WED	1	
THU	2	
FRI	3	
SAT	4	
SUN	5	First Saturday – Holiday
MON	6	Holiday
TUE	7	
WED	8	
THU	9	
FRI	10	
SAT	11	
SUN	12	Holiday
MON	13	
TUE	14	
WED	15	Independence Day
THU	16	
FRI	17	
SAT	18	
SUN	19	Holiday
MON	20	
TUE	21	
WED	22	Bakrid – Declared Holiday
THU	23	
FRI	24	
SAT	25	
SUN	26	Holiday
MON	27	
TUE	28	
WED	29	
THU	30	
FRI	31	

Tentative Calendar of Activities 2018-2019

September 2018

SAT	1	
SUN	2	Krishna Jayanthi – Declared Holiday
MON	3	Commencement of classes for I yr UG students
TUE	4	
WED	5	
THU	6	
FRI	7	
SAT	8	
SUN	9	Holiday
MON	10	
TUE	11	
WED	12	
THU	13	Vinayakar Chathurthi – Declared Holiday
FRI	14	
SAT	15	
SUN	16	Holiday
MON	17	
TUE	18	
WED	19	
THU	20	
FRI	21	Muharram – Declared Holiday
SAT	22	
SUN	23	Holiday
MON	24	
TUE	25	
WED	26	
THU	27	
FRI	28	
SAT	29	
SUN	30	Holiday

Tentative Calendar of Activities 2018-2019

October 2018

MON	1	
TUE	2	Gandhi Jayanthi – Declared Holiday
WED	3	
THU	4	
FRI	5	
SAT	6	
SUN	7	Holiday
MON	8	
TUE	9	Model Examination commences for III, V, VII Sem B.E & B.Tech Students
WED	10	
THU	11	
FRI	12	
SAT	13	
SUN	14	Holiday
MON	15	
TUE	16	
WED	17	Last working day for II, III and IV year UG and PG students
THU	18	Ayutha Pooja – Declared Holiday
FRI	19	Vijaya Dasami – Declared Holiday
SAT	20	
SUN	21	Holiday
MON	22	
TUE	23	
WED	24	
THU	25	
FRI	26	
SAT	27	
SUN	28	Holiday
MON	29	
TUE	30	
WED	31	

Tentative Calendar of Activities 2018-2019

November 2018		
THU	1	Commencement of end semester examinations for II, III and IV year UG and PG students
FRI	2	
SAT	3	
SUN	4	Holiday
MON	5	
TUE	6	Deepavali – Declared holiday
WED	7	
THU	8	
FRI	9	
SAT	10	
SUN	11	Holiday
MON	12	
TUE	13	
WED	14	
THU	15	
FRI	16	
SAT	17	
SUN	18	Holiday
MON	19	
TUE	20	
WED	21	Miladi – un – Nabi - Declared holiday
THU	22	
FRI	23	
SAT	24	
SUN	25	Holiday
MON	26	
TUE	27	
WED	28	
THU	29	
FRI	30	

Tentative Calendar of Activities 2018-2019

December 2018

December 2018		
SAT	1	
SUN	2	Holiday
MON	3	
TUE	4	
WED	5	
THU	6	
FRI	7	
SAT	8	
SUN	9	Holiday
MON	10	
TUE	11	
WED	12	Last working day for I year UG students
THU	13	
FRI	14	
SAT	15	
SUN	16	Holiday
MON	17	
TUE	18	
WED	19	College reopens for II, III and IV year UG and PG students
THU	20	
FRI	21	
SAT	22	
SUN	23	Holiday
MON	24	
TUE	25	Christmas – Declared holiday
WED	26	
THU	27	
FRI	28	
SAT	29	Commencement of end semester examinations for I year UG and PG students
SUN	30	Holiday
MON	31	

Tentative Calendar of Activities 2018-2019

January 2019

January 2019		
TUE	1	New Year – Declared holiday
WED	2	
THU	3	
FRI	4	
SAT	5	
SUN	6	Holiday
MON	7	
TUE	8	
WED	9	
THU	10	
FRI	11	
SAT	12	
SUN	13	Holiday
MON	14	
TUE	15	Pongal – Declared holiday
WED	16	Thiruvalluvar day – Declared holiday
THU	17	Uzhavar thirunal – Declared holiday
FRI	18	
SAT	19	
SUN	20	Holiday
MON	21	
TUE	22	
WED	23	
THU	24	
FRI	25	
SAT	26	Republic day – Declared holiday
SUN	27	Holiday
MON	28	
TUE	29	
WED	30	
THU	31	

Tentative Calendar of Activities 2018-2019

February 2019

FRI	1	
SAT	2	
SUN	3	Holiday
MON	4	
TUE	5	
WED	6	
THU	7	
FRI	8	
SAT	9	
SUN	10	Holiday
MON	11	
TUE	12	
WED	13	
THU	14	
FRI	15	
SAT	16	
SUN	17	Holiday
MON	18	
TUE	19	
WED	20	
THU	21	
FRI	22	
SAT	23	
SUN	24	Holiday
MON	25	
TUE	26	
WED	27	
THU	28	

Tentative Calendar of Activities 2018-2019

March 2019

FRI	1	
SAT	2	
SUN	3	Holiday
MON	4	
TUE	5	
WED	6	
THU	7	
FRI	8	
SAT	9	
SUN	10	Holiday
MON	11	
TUE	12	
WED	13	
THU	14	
FRI	15	
SAT	16	
SUN	17	Holiday
MON	18	
TUE	19	
WED	20	
THU	21	
FRI	22	Last working day for II, III and IV year UG and PG students
SAT	23	
SUN	24	Holiday
MON	25	
TUE	26	
WED	27	
THU	28	
FRI	29	
SAT	30	
SUN	31	Holiday

Tentative Calendar of Activities 2018-2019

April 2019

MON	1	
TUE	2	
WED	3	
THU	4	
FRI	5	
SAT	6	Telugu new year – Declared holiday
SUN	7	Holiday
MON	8	Commencement of end semester examinations for II, III and IV year UG and PG students
TUE	9	
WED	10	
THU	11	
FRI	12	
SAT	13	
SUN	14	Holiday
MON	15	
TUE	16	
WED	17	
THU	18	
FRI	19	
SAT	20	
SUN	21	Holiday
MON	22	
TUE	23	
WED	24	
THU	25	
FRI	26	
SAT	27	
SUN	28	Holiday
MON	29	
TUE	30	

Tentative Calendar of Activities 2018-2019

May 2019

WED	1	
THU	2	
FRI	3	
SAT	4	
SUN	5	Holiday
MON	6	Commencement of end semester examinations of I year UG and PG students
TUE	7	
WED	8	
THU	9	
FRI	10	
SAT	11	
SUN	12	Holiday
MON	13	
TUE	14	
WED	15	
THU	16	
FRI	17	
SAT	18	
SUN	19	Holiday
MON	20	
TUE	21	
WED	22	
THU	23	
FRI	24	
SAT	25	
SUN	26	Holiday
MON	27	
TUE	28	
WED	29	
THU	30	
FRI	31	

LIST OF HOLIDAYS - 2018

AUG	15	WED	INDEPENDENCE DAY
	22	WED	BAKRID
SEP	02	SUN	KRISHNA JAYANTHI
	13	THU	VINAYAGAR CHATHURTHI
	21	FRI	MUHARRAM
OCT	02	SUN	GANDHI JAYANTHI
	18	THU	AYUTHA POOJA
	19	FRI	VIJAYADASAMI
NOV	06	TUE	DEEPAVALI
	21	WED	MILAD UN NABI
DEC	25	TUE	CHRISTMAS

LIST OF HOLIDAYS - 2019

JAN	01	TUE	NEW YEAR DAY
	15	TUE	PONGAL
	16	WED	THIRUVALLUVAR DAY
	17	THU	UZHAVAR THIRUNAL
	26	SAT	REPUBLIC DAY
APR	06	SAT	TELUGU NEW YEAR DAY
	14	SUN	Dr. AMBEDKAR JAYANTHI / TAMIL NEW YEAR
	17	WED	MAHAVIR JAYANTHI
	19	FRI	GOOD FRIDAY
MAY	01	TUE	MAY DAY

IMPRESSIONS BY VISITING DIGNITARIES

GREETINGS TO PPG INSTITUTE .

- Dr.A.P.J.ABDUL KALAM, Former President of india

I COMMEND THE MISSION, VISION AND SOCIAL CONTRIBUTION OF THE YOUNG INSTITUTION. I WISH IT A GREAT FUTURE.

- Mr.N.RAM, Chief Editor, "HINDU" Newspaper

THE COLLEGE HAS LOT OF POTENTIAL TO EXCEL. FIRST GRADUATION DAY HAS BEEN MEMORABLE FOR ME

- Dr.S.S.Mantha, Chairman, AICTE, New Delhi

IT IS WELL MANAGED AND IMPRESSIVE INFRA STRUCTURE. MY BEST WISHES .

- Dr.JORAM BEGI, Director, Dept of Higher Education, Govt. of Arunachal Pradesh, Itanagar

WONDERFUL OPPORTUNITY TO ATTEND THE INAUGURATION OF THE WIND ENERGY TRAINING CENTRE. PPG IT HAS A VISIONARY CHAIRMAN AND DEDICATED FACULTY & STUDENTS. TUV RHEINLAND ARE LOOKING FORWARD TO A LONG AND FRUITFUL PARTNERSHIP.

- Mr.TIMOTHY MILLER, GM(Training),TUV Rheinland (India)P Ltd, Bangalore

I AM VERY HAPPY TO VISIT PPG INSTITUTIONS FOR THE SECOND GRADUATION DAY, THE CHAIRMAN HAS LONG VISION FOR THIS COLLEGE. IT HAS ALL THE POTENTIAL TO IMPLEMENT ENGINEERING EDUCATION IN THIS COUNTRY.

- Dr.H.DEVARAJ, Vice Chairman , UGC, New Delhi

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ROUTE MAP

